

**Vida Pacifica Community Association**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES**  
**November 30, 2015**

**I. CALL TO ORDER**

The November 30, 2015 Vida Pacifica Community Association Homeowner Forum began at 5:30 p.m.

**II. OPEN FORUM**

None

**III. CALL TO ORDER**

The November 30, 2015 Vida Pacifica Community Association Board of Directors meeting was called to order by President, Erin Bishop at 5:30 p.m.

**IV. ROLL CALL**

**Officers Present**

President	Erin Bishop
Vice President	Ryan Hoberg
Treasurer	Ruth Johnson
Secretary	Scott Raider
Director	Sebastien Page

Also in attendance was Managing Agent, Annette Imoto of CHAMPS, a Division of AAM, LLC.

**V. MINUTES**

**A. Approval of the Board of Directors Meeting Minutes of October 22, 2015, prepared by CHAMPS/AAM,LLC.**

A motion was made, seconded and unanimously carried to approve the Board of Directors Meeting Minutes of October 22, 2015, prepared by CHAMPS/AAM, LLC, as submitted.

**VI. FINANCIAL REPORT**

**A. Approval of Financial Statements and Bank Reconciliations for the period ending October 31, 2015, prepared by CHAMPS/AAM,LLC, subject to year-end review.**

A motion was made, seconded and unanimously carried to approve the October 31, 2015 financials and bank reconciliations, subject to year-end review.

**B. Delinquency Report & Attorney Status Report**

**1. Approval to send Lot #'s 0058 and 0126 to Collection Attorney for issuance of "pay or lien" letter and to lien if not paid within thirty (30) days.**

A motion was made, seconded and unanimously carried to approve sending Lot #'s 0058 and 0126 to Collection Attorney for issuance of "pay or lien" letter and to lien if not paid within thirty (30) days.

**VII. COMMITTEE REPORTS**

- A. Architectural Committee – No report.**
- B. Landscape – No report.**

**VIII. MANAGEMENT REPORT**

Annette Imoto gave the Management report and a copy was included in the meeting packet.

Per the Board's request, Management will issue a work order to have the handyman remove and dispose of broken umbrellas in the pool area.

**IX. UNFINISHED BUSINESS - None**

**X. NEW BUSINESS**

- A. Approval of Holmes Proposal #9600 – Removal of Calandrinia and Senecio on the Azure islands and installation of (30) Carex and 2 yards of mulch, for a cost of \$762.20.**

A motion was made, seconded and unanimously carried to deny approval of Holmes Proposal #9600 – Removal of Calandrinia and Senecio on the Azure islands and installation of (30) Carex and 2 yards of mulch, for a cost of \$762.20.

- B. Approval of Holmes Proposal #9680 – Installation of 4 flats of 4" Echeveria in the pool area, for a cost of \$193.20.**

A motion as made, seconded and carried to table this item to January.

- C. Approval of Holmes Proposal #9681 – Installation of 2 (24") box Pepper trees where the Pine was removed on the side of 1935 Country Grove, for a cost of \$667.02.**

A motion was made, seconded and unanimously carried to approve Holmes Proposal #9681 – Installation of 2 (24") box Pepper trees where the Pine was removed on the side of 1935 Country Grove, for a cost of \$667.02.

- D. Approval of Holmes Proposal #9682 – Installation of sod along new sidewalk near Village Parkway, for a cost of \$660.00.**

A motion was made, seconded and unanimously carried to approve the installation of cobblestone with 4 Aloe plants on each side of the sidewalk, for a to not exceed cost of \$700. The Board decided to hold off in installing an Americana Agave at this time.

- E. Approval of Holmes Proposal #9683 – Removal of Bougainvillea and installation of 24" box Jacaranda tree at Country Grove corner entrance, for a cost of \$528.51.**

A motion was made, seconded and carried to approve Holmes Proposal #9683 – Removal of Bougainvillea and installation of 24" box Jacaranda tree at Country Grove corner entrance, for a cost of \$528.51. 4 Yes votes and 1 No vote.

- F. Approval of Proposal submitted by Palisades Pool and Spa for monthly pool and spa maintenance.**

A motion was made, seconded and unanimously carried to deny approval of this item.

**X. NEW BUSINESS (Cont'd)**

**G. December/January newsletter articles**

It was agreed the following items should be included in the upcoming newsletter: Reminder to not allow children to play on common area landscape/trees, Reminder of decoration safety and to remove decorations by January 25<sup>th</sup>, Reminder that all exterior modifications require prior approval, especially solar, satellite dishes, etc., Reminder to not store vehicles in parking areas and to clear garage of storage so garage can accommodate parking of vehicles, Reminder to place drip pans under plants, especially on the short walls.

**H. Homeowner Correspondence**

**1. Email from owner concerning landscaping and spraying for pests.**

The Board reviewed the email and agreed it will not be included in the newsletter as Holmes Landscape posts chemical notifications and follows strict application guidelines. Management will send the owner a response stating same.

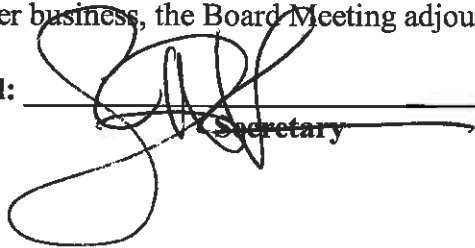
**XI. ANNOUNCEMENTS**

- A.** The next meeting is scheduled to be held on Thursday, January 28, 2016 at 5:30 p.m. at 1914 Azure Way.

**XII. ADJOURNMENT**

- A.** There being no further business, the Board Meeting adjourned at 6:17 p.m.

Approved: \_\_\_\_\_

  
Secretary